

Macaulay Elementary School Guidelines – April 4th, 2022

We are looking forward to having our students back to school after the spring vacation on April 4th, 2022!

Please take the time to talk about what the return to school will look like with your child(ren).

Coming to School

Students and staff must stay home if they are displaying any symptoms of COVID-19 communicable disease. It is the responsibility of parents to assess their child(ren) daily for symptoms of COVID-19 prior to sending them to school.

Further information:

- [BC COVID-19 Self-Assessment Tool](#)
- <https://www.sd61.bc.ca/covid-19/>
- Contact 811 or your family physician

Physical Distancing

Students and staff will be reminded to respect the personal space of others. During the drop-off and pick-up, families are highly encouraged to stay outside and spread out as much as possible to help reduce unintentional contact and prevent crowding. Arranging a specific location to meet your child at the end of the day is recommended and helps your child to know where to go after school.

Mask

As you may be aware, masks are no longer required in public spaces as of today. However, **in K-12 settings, masks will still be required until the return from Spring Break on Monday, April 4, 2022.**

At this time, masks will become optional. The decision to wear a mask or face covering will be a personal choice for staff, students and visitors.

It is important to note that everyone's comfort level with or without masks may vary—and that a person's choice to continue wearing a mask is to be supported and respected. We encourage you to have conversations with your children to remain supportive of those who wish to continue wearing their masks.

Overall Health

- Focus on hand hygiene as previously done. Rigorous hand washing routines will be incorporated into the school day.
- Building air ventilation has been revised and updated as needed
- Cleaning and disinfecting to be continued as previously

Schedule

Students will attend school between 8:53am and 2:35pm Monday through Friday (with the exception of any non-instructional days).

Half the students will go outside for recess at 10-10:15am and 11:21-11:56am while the other half at 10:20-10:35am and 11:56am-12:31pm.

What students should bring to school

Lunch and snack

- Students are to bring food and snacks that are nut and allergen free if they are in a classroom with a student with anaphylaxis. We do not have the space to accommodate students elsewhere if they bring nuts, nut products or other known allergens for lunch.
- Use containers and packages that students can open independently
- We are adopting a school wide 'pack in and pack out' policy for lunch waste to allow custodians to focus on cleaning and disinfecting during the day.
- Students will be asked to take home any remaining food and garbage from their snacks and lunches. Reusable containers are encouraged.

Water

- Students are encouraged to bring their own water bottle
- Our water fountains are open and accessible to all students and staff

Clothes

- Clothes, hats and shoes to be outside depending on the weather
- Students will go outside at recess, rain or shine

School Supplies

- Please refer to the school supply lists on the Macaulay website <https://macaulay.sd61.bc.ca/>.

Washrooms and hallways

- We are continuing to limit the number of students using the same washroom to 3 at the time
- Hallways are still organized with lines and arrows to ensure a proper flow and limit interactions of students

Arriving / drop off at school

- Students and families are asked to arrive at school as close as possible to the bell time which is 8:53am
- All students will enter and exit the building via their designated outside door
- Students line up outside their designated door at the specified area and wait for their teacher
- Upon entering students will wash their hands
- Parents are asked to wait outside the school and not to come into the building to drop off or pick up their child
- For students arriving late, please come to the main door.

Leaving / pick up from school

- Students will be picked up from their designated outside door at 2:35 pm and are encouraged to go home promptly
- It is important that parents are on time for pick up/dismissal at the end of the day
- Please wait at the designated outside door and do not enter the classroom when you are picking up your child.

Main Entrance / Entrance Doors / Accessing the Office and School

- All visitors and parents who need to enter the school no longer have to sign in, but **MUST report to the office upon their entrance.** The office staff will be happy to assist you. The main door is now unlocked during instructional time (no more doorbell). Merci :)
- Please limit your visits to the Office - where possible phone calls, emails and appointments are the preferred methods to contact the Office at this time
- When in the office, please respect the personal space of others as much as possible

Macaulay Elementary School Guidelines – April 4th, 2022 will be updated as necessary. Changes and updates will be communicated to students and families as they become available.

If you have any questions please contact the School Office.

For further information, please visit the Greater Victoria School District website.
<https://www.sd61.bc.ca/>

Thank you for your assistance and on-going support,

Josee and Emmanuelle